



**Braywick**  
Court School

# Extended Care Brochure

## Spring 2021



07521 118582

[clubs@braywickcourtschool.org.uk](mailto:clubs@braywickcourtschool.org.uk)

Braywick Court School is proud to offer an excellent program of Extended Care, exclusively for our children. This is managed and delivered by staff who also work as part of the main school so that the high standards of our provision are consistent through the children's experience with us.

Braywick Court School firmly believes in educating the whole child and our Extended Care is carefully tailored to enhance, extend and enrich beyond the high quality curriculum offered during the school day.

We encourage as many of our children as possible to take part in the wide range of activities on offer as this forms an important part of the whole Braywick Court School experience. Our aim is for every child to take part in Extended Care in some form. For this reason, children entitled to Pupil Premium are offered a funded place at some Extended Care sessions.

We offer wraparound care for all of our children every day of the school year and some of the school holidays. Our Early Birds and Evening Owls after school club provide quality childcare in a safe, nurturing environment.

Children can access a range of clubs, with something on offer for each child every day. These have been carefully designed to appeal to children with a wide range of interests. Holiday Clubs are a growing part of our offer, providing childcare during school holidays and giving the children the opportunity to access a range of fun and exciting activities to keep them active and engaged.

We have a dedicated team of Extended Care staff which includes an Extended Care Manager, Play Leaders and Sports Coaches. Teachers run clubs too, delivering activities from their specialism and giving them the opportunity to share their passions with the children. We sometimes use carefully chosen external providers to further enhance our offer.

Braywick Court School's Extended Care offer is run *by* Braywick Court, *for* Braywick Court. This means that all the profit made from our Extended Care offer is invested straight back into the school to directly benefit the children. This helps to pay for specialist music and Spanish teaching and our sports coaches which are a key part of our extensive curriculum offer taking place during the normal school day, which goes above and beyond the requirements of the national curriculum. It also pays for many other enhancements to our school and resources, for example IT equipment and high quality art and DT resources.

We have listened carefully to your feedback and as a result have made the following changes: Children will be dismissed from class earlier, allowing time to get ready for clubs and ensuring they can run for the full hour. We have set the structure of clubs for the full academic year so that similar clubs will run on the same night for each year group. This should make it easier for families to plan other activities around club nights for their children. We have also moved more of our clubs in house so that we can more easily guarantee the quality of the offer and ensure it reflects our usual high standards of provision.

This plan has been written with updated guidance regarding Covid-19 carefully taken into account. Children will be kept in the same bubbles as during their school day and will not mix unless they are outside or carefully spaced in the school hall. Staff will also remain with the same bubbles. Extended Care is an exciting thing to be part of for many reasons.

We look forward to welcoming you!

### Early Birds



**8:00am-8:15am**

For those busy parents who need to rush off before school opens at 8:40am, you can book into Early Birds from 8:00am.

You can use the Nature Centre car park when dropping children off. Please use the side entrance.

**£3.00**

### Morning Club



**8:15am-8:40am**

For a quick drop off you can use the Nature Centre car park with a permit which will be issued by the school office once you have booked. Please use the playground gate.

**£2.50**

### Morning Clubs



**8.00-8.40am**

We have a variety of morning clubs on offer for all year groups.

You can use the Nature Centre car park and use the side entrance when dropping off your children.

### Clubs



**3:10pm-4:15pm**

We provide a range of clubs each day, with an offer for each year group which will remain consistent throughout the academic year. Each club will have a different focus each half term or term to keep it fun and interesting. Children will be dismissed from class at 3pm to give them a full hour of fun.

**£6.50**

### Tea Time



**4:30pm**

The children can have a hot dinner and pudding provided by Caterlink for £2.30 per day, which you pay for separately to the cost of Evening Owls. The menu is published on our website.

If you prefer, children can bring a healthy packed tea with them and eat it at school for no additional charge.

**£2.30**

### Evening Owls



**4:15-6pm**

If you need longer after school care, we offer Evening Owls until 6pm (5pm on Fridays).

The children will have plenty of time after tea for free play, with a wide range of resources and activities to choose from.

**£9.50**

**£4.00 on Fridays**

## AFTER SCHOOL CLUBS - SPRING 2021

5<sup>th</sup> January to 1<sup>st</sup> April

These clubs have been planned to meet the current guidance regarding Covid-19 and as such the structure will need to remain flexible to take account of any changes which may follow.

### Morning Clubs

Monday 8.00 - 8.40	Tuesday 8.00 - 8.40	Wednesday 8.00 - 8.40	Thursday 8.00 - 8.40	Friday 8.00 - 8.40
Benchball KS2	Benchball KS1	11+ Club Year 5	Dodgeball KS2	Dodgeball KS1

### After School Clubs

	Monday	Tuesday	Wednesday	Thursday	Friday
Run by play leaders	Homework Club	Discovery	Mindfulness Hub	Cartoon Club	Chill Night
Run by sports coaches	Netball	Football	Ultimate Frisbee	Hockey	Mini Games
			Dance KS1		Dance KS2
Run by teachers		Coding Club		Discovery	
Run by external providers			French Club Years 5 & 6		
			Music Club		

Where the club is open to more than one bubble, the clubs will be held in different rooms for each bubble, or outside for sport.

	Open to EYFS and years 1 & 2 (KS1)
	Open to all years, including EYFS
	Open to Years 3-6 (KS2)
	Aimed at certain year groups. Check details for club

Please be advised that due to the current situation Karate will no longer be running as an after school club by us. This is being reviewed regularly and we will keep you updated. Please contact Sensei for more information: [seb.tiska@hotmail.com](mailto:seb.tiska@hotmail.com)

## **MORNING CLUBS: £5**

### **11+ Club**

This club is specifically for children in Year 5 and will include specialist teaching from Mrs Donnelly and Mrs Robertson. Children will be expected to attend every week throughout the year. The purpose of this club will be to familiarise the children with the types of questions they will face in 11+ entrance exams for Berkshire and Buckinghamshire schools.

### **Benchball KS2**

Being active in the mornings is a key factor to starting the day off well and there is no better way to do that than by playing bench ball. Bench ball is a fast paced team game that builds on all the skills that the children have learnt in KS1. Suitable for all ages and ability.

### **Benchball KS1**

KS1 bench ball club will develop the ball skills learnt in our P.E lessons in a fun and fast paced game. A perfect introduction to invasion based games, bench ball will provide a pathway to other sport like netball and handball.

### **Dodgeball KS2**

Dodgeball is an intense, active game that will develop throwing and catching skills as well as tactical awareness. The games will be matched on age so the club is accessible to all.

### **Dodgeball KS1**

Dodgeball is a brilliant club for those who want to keep on devolving their fundamental skills in an active and incredibly fun way. Dodgeball requires the participants to move and throw and is suitable for all abilities.

## **AFTER SCHOOL CLUBS: £6.50**

### **Homework Club**

Run by teaching assistants who can help your child with their homework set each week by their class teacher. They have the time to sit and practice their spellings set that week. For those in Reception class, educational games will be on offer.

### **Coding Club**

This is a fun club that combines creativity and technology. Using a variety of resources, children will learn how to code (write script) which in this digital age is highly sought after. Coding helps with communication, creativity, maths, writing and confidence.

### **Discovery Club – EYFS and KS1**

Following the school's history focus for the term, children will learn about castles in a fun and engaging way. By the end of the term, children will have made their own research booklet alongside other activities over the weeks.

### **Mindfulness Hub**

The perfect club for anyone who wants to build on their relaxation skills. Each week will vary and children will learn yoga, origami, and have time to colour and talk.

### **French Club** <https://www.bilinguasing.com/nurseries-schools/primary-school-clubs/>

This club is being run by an external provider; Bilinguasing. This term it is being offered to years 5 & 6 in preparation for starting secondary school where learning a foreign language is mandatory. Come and start your journey into a Modern Foreign Language - our teaching style allows children to learn and become enthusiastic and motivated while having fun. Suitable for complete beginners.

### **Music Club**

Run by Berkshire Maestros, offering a range of fun and educational musical activities with a specialist music teacher. The club will include singing, playing instruments, composition and performance.

### **Cartoon Club**

This club is aimed at anyone who likes being creative and would like to learn how to draw cartoons, or those who'd like to practice their drawing skills. Children will learn how to draw a different cartoon each week by following step-by-step instructions, and finish the term with a portfolio of their work.

### **Discovery Club KS2**

This club follows the school's history focus for the term and will allow children to independently research a history topic. Guided by a teacher, children will be given all the tools needed to become great historians.

### **Chill Night**

Chill night is a great way to end the week. Children can watch a film, play a game or do a craft activity.

## **Sport Clubs**

This term due to the current restrictions, all clubs will be taught outside by both coaches together. They will take both bubbles of children and tailor the activities accordingly so that each group can be challenged and have fun whilst improving their skills. Bubbles will continue to be socially distanced from each other.

As children will be outside for the sporting activities they will require scruffy trainers, tracksuit bottoms, and their hoodies to protect their school clothes. UKS2 should also bring a PE T-shirt if they are in their school uniform that day.

## **Netball**

Netball club is a great club to join, whether you've played before or are new to the sport. For those who have played netball before, children can continue to build on their skills and gain a deeper understanding of this great sport.

## **Football**

Continuing on from last term, football club will increase the knowledge and skills of the children who have played before. For those who haven't played before, this is a great club for children to learn ball control and practice team work.

## **Ultimate Frisbee**

Frisbees are a big hit on the playground at lunch times so this club is the perfect opportunity to practice throwing and catching skills, as well as playing an exciting, fast paced invasion game!

## **Dance**

Dance club is a fun and enjoyable way to keep fit, learn new skills and develop creative thinking. Suitable for all ages and abilities, this club is engaging and accessible for all. Whether you're an expert or beginner, you'll be choreographing, learning and developing routines, exploring different dance styles and looking at different styles of music.

## **Hockey**

For the first time, Braywick Court School is introducing hockey club. Hockey club is designed to cover basic athletic skills as well as hockey specific skills. It is open to all abilities.

## **Mini Games**

Mini games introduce a wide range of games that are based on children's fundamental skills. It is a great club for all abilities and ages.

# Holiday Club

Run by Braywick Court School staff for Braywick Court School children

**February Holiday Club will be run on**

Monday 15<sup>th</sup> February

Tuesday 16<sup>th</sup> February

9.00-4pm £25 per day

(£12.50 for Pupil Premium children)

Please book on SchoolsBuddy. Places will be allocated on a first come basis

**Holiday Club for the other holiday periods will follow.**

Holiday Club will be based in the hall, but will use other spaces, including lots of time outside. Please use the side entrance and come straight to the hall. You will need the gate and door code for access. This will be sent to you once your booking is complete.

For safety and security of our school site please do not share this code with anyone else and make sure the door and gate are shut securely behind you. These codes are timed and will only work during drop off and collection times.



## **HOW TO BOOK**

This information is being released on Thursday 26<sup>th</sup> November 2020 to allow families as much time as possible to plan. bookings will go live on Wednesday 2<sup>nd</sup> December 2020 and close on Monday 7<sup>th</sup> December. Allocations will be finalised by Friday 11<sup>th</sup> December, giving you time to book your extended care by the end of term.

Clubs will start on Tuesday 5<sup>th</sup> January.

**Please make all bookings via SchoolsBuddy.**

### **HOW TO BOOK:**

Once the clubs are 'live', login to your account and you will see the ones that are available to your child's year group. If possible, please choose a first and second choice as some clubs may be oversubscribed. You will have a few days to change your choices before allocation. Allocations are generated by SchoolsBuddy algorithms to ensure everyone has a fair chance at getting their first choice.

**Pupil Premium** children are given one free club per term (Extended Care is not free), please book in the same way. If you are entitled to Pupil Premium and are returning to work, please ask about whether we can help short term with Extended Care fees to support this.

Extended Care is 'book and pay' and not 'preference based'. If you need to book, you must have already been allocated a club as Extended Care starts from 4.15.

Ad hoc bookings are not for regular weekly slots, just for the odd day here and there or on a temporary basis. This can only be booked by calling or emailing us. Regular bookings must be done via SchoolsBuddy.

Extended Care, tea and Walking Bus bookings will be available for booking from Monday 14<sup>th</sup> December.

### **FEES**

Club fees are not generated until everything has been allocated, they will then show in the 'Fee's' section of SchoolsBuddy.

**Pupil Premium:** Once the fees have been generated, your account will be amended by us to reflect one free club.

**Paying by Childcare Vouchers/Government Tax Free Childcare Scheme:** We have accounts with most Childcare Voucher providers and we are registered for the Government Tax Free Childcare scheme.

When booking Extended Care or paying your club fees, select 'pay by voucher' when you 'check out'. This will then be marked as paid, but put your Voucher balance in debit by that amount. When you release your vouchers it can take a few weeks to show on our bank statement, at which point your voucher account will be credited to clear the outstanding balance. It is helpful if you forward your Voucher Provider confirmation email to our clubs email.

Please note we are not permitted to accept vouchers against food, therefore tea will need to be paid for by card.

**All fees are charge 'per term' and are due in advance before clubs and extended care starts.**

## Mornings

Timings	What to look for on SchoolsBuddy	Cost
8.00-8.40am	Early Birds	£3.00
8.15-8.40am	Morning Club	£2.50
8.00-8.40am	11+ club	£5.00
8.00-8.40am	Morning Sports Clubs	£5.00

## After School

Timings	What to look for on SchoolsBuddy	Cost
3.10-4.15pm	Clubs <i>Look for the name of the club you would like to book which will match the title in the description on pages 6-7.</i>	£6.50
4.15-6pm	Evening Owls (Monday to Thursday)	£9.50
4.30pm	Tea	£2.30
4.15-5pm	Evening Owls (Fridays)	£4.00

As Early Birds and Evening Owls will take place in the hall as an interim measure based on current guidance, please use the side entrance and come straight to the hall. You will need the gate and door code for access. This will be sent to you once your booking is complete.

For safety and security of our school site please do not share this code with anyone else and make sure the door and gate are shut securely behind you. These codes are timed and will only work during drop off and collection times.

Clubs will be dismissed as follows:

EYFS	Reception classroom	Come through the main playground gate
KS1	Year 1 classroom	
KS2	Year 2 classroom	

If you need any assistance with Extended Care bookings, please send us an email. The email address is not monitored during school holidays but we guarantee that all children will be offered a place in some form of Extended Care during all the sessions required.

If you wish to make any changes to your bookings, please email [clubs@braywickcourtschool.org.uk](mailto:clubs@braywickcourtschool.org.uk).

## Important Additional Information:

- ❖ Costs are due in advance, usually charged per term but for the Autumn Term will be payable half termly due to the dynamic Covid situation.
- ❖ The main office is not manned during Extended Care sessions, so we have a separate phone number for these times: **07521 118582**.
- ❖ Please make sure you have saved this number into your phone and call us on it if you are running late for pick up. We reserve the right to apply a late collection fee to your SchoolsBuddy account.
- ❖ We will accommodate children for ad hoc sessions as long as staff ratios allow. Ad hoc bookings can be made by calling the office. Please give at least 24 hours' notice wherever possible.

## Late Collection

Evening Owls closes promptly at 6pm and staff are not paid beyond this time, so please make sure you have planned to be on time to collect every day. We understand that sometimes, unavoidable emergency situations occur, and allowances will be made in one off situations.

**If you think you may be late, please phone the Extended Care mobile number to let them know so that emergency cover can be organised for your child.** You need to do this even if you only expect to be a few minutes late.

Late collection will be charged at £5 for every 5 minutes, rounded to the nearest 5 minutes. A minimum of £5 will be added to your SchoolsBuddy bill every time your child is collected after 6pm, even if you have phoned ahead. This fee pays the staff overtime needed to accommodate your child.

Children will always be kept safe at school until an adult collects them, or if necessary, follow the Procedure for Uncollected Children from our Collection and Non Collection Policy – see below.

### Procedure for uncollected children

If there are serious concerns that a child has not been collected, the local authority Social Services Department will be contacted.

- The child will stay at school with two members of staff, one of whom will normally be a member of the school's management/leadership team.
- Social services will aim to find the parents or a relative and, if they are unable to do so, the child will be admitted into the care of the local authority
- Staff from the school will not look for the parent, take the child home, or take the child to their own home
- A full report of the incident will be placed on the pupils' file
- If regulations so require, Ofsted will be informed of the incident